

**Request for Qualifications (RFQ) for Engineering Services Related to the Development
of an Aviation Fuel Farm Located at the Commerce Municipal Airport
City of Commerce, Texas**



The City of Commerce is seeking to enter into an engineering services contract with a State of Texas registered engineer. The following outlines this request for qualifications.

Project Background:

The City of Commerce, Texas, is in need of a new self-service Avgas fuel system for safety and in order to sell fuel to resident and transient aircraft in the area. The available funds are limited, therefore, a provision for future Jet A fuel will be included in the site work. As aircraft numbers grow in the area, the need for Avgas as well as Jet A will increase as well. The goal of this proposal is the design of the fuel system as a whole, with the Avgas section complete and the Jet A foundation built and ready to accept the Jet A tank in the future.

Anticipated Scope of Work:

- The design of the drive slabs for the fuel trucks and maintenance vehicles. This will include at a minimum:
 - The pavement section and base course based on the geotechnical report recommendations.
 - The design of the footings used to support the AST.
- The design of the Avgas system.
 - The Avgas system will include, at a minimum: the pump, filtration, card reader, hose reel with Avgas nozzle, and other equipment as necessary.
 - No truck off load pump is anticipated.
- Plans and specifications will be prepared on 24 x 36 inch sheets.
 - No separate project manual will be required if complete information is included on the sheets.
 - All sheets will be signed and sealed by an engineer licensed to practice in the State of Texas.
- Electrical Engineering for the system.
- The US EPA SPCC plan.
- A Geotechnical report is to be included.

Statement of Qualifications

The City of Commerce is seeking to contract with a competent Engineering firm, registered to practice in the State of Texas and that has experience in the following areas:

1. Design of aviation fuel systems,

2. Registered and in good standing as a professional engineer per the Texas Engineering Practice Act.

Provide within your proposal a list of your five (5) most recent aviation fuel system clients including contact information, as well as resumes of all Engineers that will or may be assigned to this project if you receive the Engineering services contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

Evaluation Criteria

The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Relevant Experience	60
References	25
Capacity to Perform	<u>15</u>
Total	100

For this RFQ, Respondent's qualifications will be evaluated, and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.

Negotiation of costs of architectural/engineering (A/E) professional services will occur after the initial selection of the engineer or architect based on its demonstrated competence and qualifications to perform such services as price cannot be used as a selection factor. (See Texas Government Code § 2254.004).

Faxed, emailed, or electronic submittals will not be accepted. One (1) original and four (4) copies of your proposal are required to be submitted. Mark the outside of the package/envelope clearly:

RFQ Commerce Municipal Airport Fuel Services
ATTN: Molly Jacobsen, City Secretary
City of Commerce
1119 Alamo Street
Commerce, TX 75428

Deadline for Submission - Proposals will be received up to, but no later than **2:00 pm on October 2, 2020** at the address shown above.